Thank you for your interest in serving and representing your neighborhood on one of Manhattan’s Community Boards.

In order to be considered, a complete application must be submitted online, postmarked by, or delivered to my office no later than, 5:00 pm Tuesday, January 21, 2020. (Please use the checklist on page eight to ensure you have completed all steps—especially including your resume!)

After receipt of a complete application, and resume/bio, my staff may contact you regarding the interview process. Appointments will be announced in the Spring of 2020.

Please be aware that the Freedom of Information Law (FOIL) may allow for public review of this application upon request.

Again, thank you for your interest and we look forward to reviewing your application.
Emergency contact: Name_________________________________ Phone________________________________

My housing is (select one):

☐ Public Housing / NYCHA ☐ Rental (market rate) ☐ House
☐ Mitchell-Lama ☐ Co-op ☐ Condo
☐ Rent-regulated ☐ Roommate/Lodger/Rent a room ☐ Section 8
☐ Single Room Occupancy ☐ HDFC (limited equity coop) ☐ Other ______________

In which Community Board district do you live? ___________________

In which neighborhood do you reside? (please be as specific as possible.) ______________________________

Who is your City Council Member? ______________________________________________

EMPLOYMENT & PROFESSIONAL BACKGROUND

In which Community Board district do you work? ___________________

Employment status (select all that apply):

☐ Private sector ☐ NYC government employee ☐ State or federal employee
☐ Self-employed ☐ Non-profit ☐ Not employed by choice
☐ Retired ☐ Lobbyist ☐ Unemployed

☐ Student (what school/college? ____________________________________________________________)

☐ Union member (which union/local? ________________________________________________________ )

☐ Business owner (what is the name / address of business? ______________________________________
____________________________________________________________________________________________)

Profession / occupation / specialty: _____________________________________________________________

Title: _______________________________________________________________________________________

Employer name: _____________________________________________________________________________

Employer address: ___________________________________________________________________________

To the best of your knowledge, are you employed by, or a member of any entity (e.g. for-profit business or non-profit organization) which has proposals, programs, requests, applications, licenses, or any other matters that may come before a Community Board for review, funding, support, or approval during the next two years? Please note that conflicts of interest may occur from time to time therefore it is required that you disclose and explain below.  ☐ Yes  ☐ No

If yes, please identify the entity and the nature of the interest: ______________________________________
____________________________________________________________________________________________
DEMOGRAPHIC INFORMATION (optional)

Age
☐ 16 - 17 years old ☐ 18 - 19 years old ☐ 20 - 29 years old ☐ 30 - 39 years old
*16 by April 1, 2020
☐ 40 - 49 years old ☐ 50 - 59 years old ☐ 60+ years old ☐ Prefer not to answer

Gender
☐ Male ☐ Female ☐ Transgender ☐ Gender non-conforming ☐ Prefer not to answer

Describe how you identify (select all that apply):
☐ African American / Black ☐ European / White
☐ Caribbean / West Indian ☐ Latina/o/x / Hispanic
☐ East Asian / SE Asian / Pacific Islander ☐ Middle Eastern / North African
☐ Native American / American Indian ☐ South Asian
☐ Prefer not to answer ☐ Sub-saharan African

Is there any other background info you would like for us to know? (select all that apply)
☐ LGBTQ ☐ Veteran / military service
☐ Parent/guardian of a pre-K thru 12 child ☐ Non-native speaker of English
☐ Parent/guardian of a preschooler ☐ Caregiver
☐ Person with a disability ☐ Immigrant
☐ Prefer not to answer

COMMUNITY BOARD INTEREST

Prior to seeking appointment, applicants are expected to have attended Community Board meetings, committee meetings, and/or Community Board leadership trainings conducted by the Office of the Manhattan Borough President.

In 2019, I... (select all that apply)
☐ ...attended several full Community Board meetings.
☐ ...attended several Community Board committee meetings.
☐ ...served as a voting Public Member of a committee appointed by the Community Board Chair.
☐ ...served as a Task Force Member appointed by the Community Board Chair.
☐ ...read the Statement of District Needs for the Community Board to which I am applying.
☐ ...visited the Manhattan Borough President website.
☐ ...attended the Community Board Leadership Series trainings.

☐ None of the above.
Questions for NEW applicants: please answer the following questions in a minimum of 150 words and a maximum of 600:

A) Describe two local community issues you believe your board should address in 2019. Include in description facts to support your statement. If relevant, include information on whether these issues were addressed by the board in the past. How would you help the board address these issues? Please provide concrete examples.

B) Describe the relevant skills and knowledge you bring to the board. How will these skills and knowledge contribute to the work of the board in 2020-2021? What community networks and resources can you identify and/or bring to the board to better serve neighborhood interests and residents?

D) Which two Committees, among the existing ones in the CB you’re applying to, best match your interests and experience? Why? (Look up committees and meeting schedule on CB website.)

E) Please list any current or past boards or groups in which you are or have been active. (This can include parent/neighborhood/ block/tenants organizations, church groups, political clubs, fraternal organizations, Community Advisory Boards, Community Education Councils, and civic groups.)
Questions for NEW applicants:

please answer the following questions in a minimum of 150 words and a maximum of 600:

A) Describe two local community issues you believe your board should address in 2019. Include in description facts to support your statement. If relevant, include information on whether these issues were addressed by the board in the past. How would you help the board address these issues? Please provide concrete examples.

B) Describe the relevant skills and knowledge you bring to the board. How will these skills and knowledge contribute to the work of the board in 2020-2021? What community networks and resources can you identify and/or bring to the board to better serve neighborhood interests and residents?

D) Which two Committees, among the existing ones in the CB you're applying to, best match your interests and experience? Why? (Look up committees and meeting schedule on CB website.)

E) Please list any current or past boards or groups in which you are or have been active. (This can include parent/neighborhood/block/tenants organizations, church groups, political clubs, fraternal organizations, Community Advisory Boards, Community Education Councils, and civic groups.)
Questions for RENEWING applicants: please answer the following questions in 250 words or less:

A) Describe two important issues your Community Board addressed in 2019. Why were they important to the community? Was the CB successful in resolving and or dealing with the issue? Why or why not? What role did you play?

B) Please provide a detailed account of your role/contribution/leadership on the Community Board in 2019 (for example, committee accomplishments, events/forums organized, resolutions written).
Emergency contact: Name_________________________________ Phone_________________________

My housing is (select one):
 Public Housing / NYCHA
 Rental (market rate)
 House
 Mitchell-Lama
 Co-op
 Condo
 Rent-regulated
 Roommate/Lodger/Rent a room
 Section 8
 Single Room Occupancy
 HDFC (limited equity coop)
 Other _______________

In which Community Board district do you live? ___________________

In which neighborhood do you reside? (please be as specific as possible.) ______________________________

Who is your City Council Member? ______________________________________________

EMPLOYMENT & PROFESSIONAL BACKGROUND

In which Community Board district do you work? ___________________

Employment status (select all that apply):
 Private sector
 NYC government employee
 State or federal employee
 Self-employed
 Non-profit
 Not employed by choice
 Retired
 Lobbyist
 Unemployed
 Student (what school/college? ____________________________________________________________)
 Union member (which union/local? ________________________________________________________)
 Business owner (what is the name / address of business? ______________________________________)

Profession / occupation / specialty: _____________________________________________________________

Title: _______________________________________________________________________________________

Employer name: _____________________________________________________________________________

Employer address: ___________________________________________________________________________
CERTIFICATION STATEMENT

I am not employed by the Manhattan Borough President or by a City Council Member who may make recommendations for appointment to the Community Board to which I am applying. I am not employed by the State or City of New York in a position at or above the level of Assistant Commissioner (or equivalent title). If employed in such a capacity, I have secured a mayoral waiver allowing me to serve on a Community Board and have attached a copy to this application. If I am employed by the City of New York in any capacity, I have clearly indicated this in the Employment section of this application.

I am a New York City resident above the age of 16 who lives, works, attends school, or otherwise has a significant interest in the district of the Community Board to which I am applying. If appointed, I understand it is my responsibility to notify the Office of the Manhattan Borough President of any changes in residence, employment, school enrollment, or any other factor that would affect my eligibility for Community Board membership.

I am fully aware that Community Board membership requires my regular attendance and participation at Board meetings, meetings of committees to which I will be assigned, and public hearings that may be convened. Excessive absences will constitute cause for my removal from the Community Board. I am both willing and able to make this commitment of time and effort to serve my community.

I agree to abide by all New York City Conflict of Interest laws. In all my Community Board activities, I will seek to adhere to the principals of good government, honesty, accountability, and the avoidance of conflicts of interest, both perceived and actual.

I have read and agree to the Certification Statement.

______________________________________________________  _________________________________
Signature                                      Date

APPLICATION CHECKLIST

Please review to ensure to be sure you’ve completed every necessary step:

☐ Completed application?
☐ Attached résumé?
☐ Mayoral waiver allowing Community Board service  (If employed by the State or City of New York in a position at or above the level of Assistant Commissioner or equivalent title).

All applications— whether paper or online— must be submitted no later than 5:00 pm, Tuesday, Jan. 21, 2020: If mailing or delivering by hand, the address is:
Office of the Manhattan Borough President Gale A. Brewer
Attention: Rosie Mendez and Elka Morety
1 Centre Street, 19th Floor South
New York, NY 10007

Upon receiving your application and résumé, the Manhattan Borough President’s Office will contact you regarding the next steps in the screening and interview process. Please note that all applicants, including current Board members, are required to complete the entire process from submitting an application to participating in the group interviews. Thank you for your interest in serving and representing your neighborhood!