

The **Metropolitan Hospital** seeks volunteers for the following roles

- **Non – Patient Facing** : Maintain Databases, Making outreach calls, Administrative tasks, Filing, Light typing, Copying, Updating dashboards
- **Patient Facing** : Manning a Hospitality Cart, Directing patients, Helping patients use the Self Service Kiosk, Manning Pediatric Playroom

Requirements

- Minimum time commitment of 150 hours
- Applicants need to be over 18 years of age
- Regular weekly three to four hour shift between 1-5 days/week
- Social Security number to complete Human Resources record processing
- Up to date COVID vaccination record (initial series + booster)

We are very appreciative of the interest our volunteer program generates. Please note that capacity limits will not allow us to accept all applicants, and submission of an application does not guarantee acceptance to our program.

If you would like to apply please send your resume and availability to MetropolitanVolunteers@nychhc.org